

From: (b) (6) CTR OPNAV, DNS-36
Sent: Thursday, October 10, 2013 10:57
To:

Subject: FOIA OFFICE STAND DOWN

DON FOIA Community,

Per Director of Naval Staff, all DON FOIA offices are ordered to STAND DOWN on interaction with the public until further notice. This includes ALL external correspondence (e.g., Acknowledgment letters, submitter notices, final determinations, etc.), emails, telephone conversations, and similar or related activities.

Internal processing (e.g., Coordination with other offices, review of records, administrative duties, etc.) is to continue as normal.

For individuals with collateral duties outside FOIA, this guidance extends only to FOIA activities.

As a result, DNS-36 will not be answering the general FOIA Line at (202) 685-0412. If you have any questions, please email donfoia-pa@navy.mil or call Ms. Robin Patterson at (b) (6), (b) (6) at (b) (6), (b) (6) at (b) (6), or (b) (6) at (b) (6).